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SAMPLE RESUME

Objective:

An experienced pediatric nurse seeking a position as a Pediatric Nurse Practitioner in a family centered environment with opportunity for continual professional growth.

Summary:

- Include highlights of experience, credentials,
- Pediatric Critical Care Level III Regional Trauma Center
- Intensive Care/Critical Care, ED, Hospitalist Nurse Practitioner Experience
- 20+ yrs Cardiology, Cardiac Catheterization Lab, Cardiac Surgery/ICU Nursing Experience
- Procedural Sedation for GI station, Hematology/Oncology, & Radiology Consults

Education:

University Name, School of Nursing, City, State

*Masters of Science in Nursing, Month Year
Program*

University Name, School of Nursing, City, State

Bachelors of Science in Nursing, Magna Cum Laude, Month Year

Professional Experience:

Name University/ Hospital, City, State

Mo/Year-Mo/Year

Role, Unit Inpatient/Outpatient/Primary Care

- Number of beds in unit
- Number of visits
- Overview of practice
- Primary Care or Outpatient Number of patients per day
- Level of acuity
- Procedures and skills
- Committees, role, impact
- Additional patient types (Hem Onc, Cardiac)
- (Additional experience you have that supports the role you want)

Suggestions: If you are an experienced PNP and have a lot of RN experience you can list it without months, just years, and without bulleted details. If you are not a new grad, you do not need to list your clinicals.

Do not include unit location, ie 5 west

Clinical Rotations:

Name University/ Hospital/Practice Name, City, State

Mo/Year-Mo/Year

Role, Unit Name (if hospital based)

- Hours #
- Number of Patients/day, beds, acuity Unit

Suggestions: When planning for clinicals, if you know which unit you want to work in and you do not have more than 3 years RN experience in that unit, you may want to do all your clinicals in that unit. If you want to work Primary Care in a certain geographical area, try to do your clinicals in that area. Also, find a busy practice that gives you an appropriate amount of autonomy)

Clinical Rotations Skills and Procedures: *(if you have less than 3 years RN experience in the unit or in a clinic you would like to work in, highlight the skills and procedures you obtained in clinicals that can show experience you have for the job you want)*

- Provided comprehensive history and physical exams to furnish appropriate assessment and plan in outpatient settings.
- Assisted in an array of surgeries including hemicolectomy, total knee replacements, and hysterectomy via suturing
- use of bovie cautery

Academic Experience:

Name University, City,
Role

Mo/Year-Mo/Year

- Any courses or committees that support the role you desire

Professional Certification:

Pediatric Nurse Practitioner (PNP-BC), ANCC, Date

Acute Care Pediatric Nurse Practitioner (CPNP-AC) PNCB, Date

Professional Licensure:

Registered Nurse, States

Advanced Practice Nurse, States

Controlled Substance, States

Professional Activities:

Organization Name

Council on Children's Products: Date

Role Date

Role Date

Organization Name (Acronym)

Member: Date

Publications: (on resume you can list 2-3, otherwise create a CV)

Name, Your Name Bold (Date) Date: Description. Name Nursing Conference, Publisher

Lectures/Presentations: (on resume you can list 2-3, otherwise create a CV)

Date Title

Name Conference/Event

Name Location, City, State

Date Name Course

University/Hospital, City, State

Community Volunteer Work

Date Name Organization

Project

Title, Role